



Climate Change Commission

CITY AND COUNTY OF HONOLULU

650 South King Street, 11th Floor • Honolulu, Hawai'i 96813

COMMISSIONERS

Rosanna Alegado, Ph.D., Chair
Victoria Keener, Ph.D., Vice Chair
Melanie Islam, AIA, NCARB, LEED AP BD+C, LFA
Kiana Otsuka, MSc
Brad Romine, Ph.D.

Climate Change Commission Friday, October 27, 2023, 9:00 a.m. Zoom Virtual Meeting Meeting Minutes

Members Present: Chair Rosie Alegado, Vice Chair Victoria Keener, Kiana Otsuka, Brad Romine

Members Absent: Melanie Islam

Public: Miya DeVoogd, Chase McDaniel, Jennifer Sou, Mattison Priest, Coranne Park-Chun, Ben Sullivan, Chris Agcanas, Claire Rossi de Leon, Victor Limon, Madeline Krueger (Honolulu Office of Climate Change, Sustainability and Resiliency); Teri Keliipuleole (Honolulu Ethics Commission); Terry Chan, Walter Billingsley (Honolulu Department of Design and Construction); Cynthia Emoto (Honolulu Department of Budget and Fiscal Services); Julie Yunker (Hawai'i Gas); Amy Gleason; Amy Kitchener; Robert Parke; Kara Neal; Bridget Childs.

Location: Virtual Zoom meeting with an in-person meeting location provided at Fasi Municipal Building 11th Floor Conference Room 3, 650 S. King Street, Honolulu, Hawai'i 96813.

Meeting Video Recording:

<https://www.facebook.com/ResilientOahu/videos/643975984515218/>

1. (00:30) Call to order

- Chair Alegado called the meeting to order at 9:01 a.m.

2. (00:38) Roll call

- Four Commissioners were present at the start of the meeting. Quorum was established.

3. (1:00) Presentation on Financial Disclosure Compliance for All City Boards and Commissions, by the City and County of Honolulu Ethics Commission

- The Honolulu Ethics Commission presented a [PowerPoint](#) to remind Climate Change Commissioners that all City and County of Honolulu board and commission members are required to file financial disclosures by January 31, 2024, with the filing period beginning January 1, 2024. The Ethics Commission has a goal for 100% compliance for financial disclosure filings in 2024.

5. (15:08) Report on activities of the Office of Climate Change, Sustainability and Resiliency (CCSR)

- CCSR Deputy Director Ben Sullivan shared the following:
 - There are a variety of island wide in-person outreach events scheduled throughout November for the City's climate adaptation strategy, [Climate Ready O'ahu](#), including an Open House November 13 at Hau'ula Community Center, and nine additional tabling events.
 - Three CCSR staff are currently attending the Urban Sustainability Director's Network (USDN) Annual Meeting in New Orleans.
 - CCSR was awarded a \$1 million Climate Pollution Reduction Grant from the EPA back in July of 2023. With these funds, CCSR will be adding additional staff capacity and engaging in planning activities to update the City's [Climate Action Plan](#).
 - The Phase II grant application is due April 1, 2024. CCSR is collaborating with and putting in a joint application with the State Climate Commission and Hawai'i State Energy Office. The State will likely be issuing an RFI in the next few weeks for interested partners to engage and propose ideas for consideration.
 - [CCSR is seeking candidates](#) for the following positions: Energy Program Manager, Food Security and Sustainability Program Manager, Climate Action and Mobility Specialist, and Climate Action Coordinator.
 - During the summer, the [Better Buildings Benchmarking Program](#) had its inaugural annual reporting deadline for energy and water usage, and about 70% of affected buildings have reported so far; a gap analysis will come. CCSR is assisting building management with compliance and is developing scorecards and recommendations.
 - Commissioner Otsuka recommended the State Climate Commission for nature-based solutions, as they are currently working on community supported nature-based solutions in Punalu'u to help with erosion.
 - The community Resilience Hubs Project has progressed significantly. Vice Chair Keener recommends presentations at a future meeting for the

[Long-Term Disaster Recovery Plan](#) and the Resilience Hubs Project, as they both wrap up.

6. (32:48) Discussion on the [in-development Urban Heat Guidance Document](#), draft May 12, 2022

- Commissioners Romine and Otsuka have completed the survey and are assessing results, then will be making revisions to the document based on the input received. The goal is to present the pre-final document and public input summary at the November Commission meeting with the live editing process, then ideally finalize it during the meeting if there are no substantive edits. After finalization, there will be a letter of transmittal sent to the Mayor.
- Commissioner Otsuka noted that they received a comment requesting more stakeholder engagement on the front end of document development instead of just on the back end. Vice Chair Keener recommended the Commission be consistent with their engagement process. Chair Alegado is considering agencying this for the next Commission meeting.
- Chair Alegado recommended inviting stakeholders to the Commission meetings to provide guidance throughout the process; Commissioner Otsuka mentioned that they are planning on forwarding the meeting information to the stakeholder list in case they would like to provide feedback at the meeting.

7. (41:09) Discussion on tentative next meeting date(s)

- CCSR welcomes Commissioners to join them at any of the November outreach events for Climate Ready O'ahu.
 - Commissioner Romine is tentatively available to join the Hau'ula Open House on November 13.
 - Chair Alegado will attend the Mākeke Wai'anae event and Commissioner Otsuka is also available to attend. Both may attend additional events as well.
- December 1 is the tentative next meeting date.

8. (49:50) Communications and correspondence from the public

- No communications or correspondence were received from the public.

9. (50:20) Public input for matters not on the agenda

- None.

10. (50:47) Announcements:

1. Chair Alegado shared the following announcement:
 - a. World Town Planning Day is coming up November 9 at the Architecture Auditorium at the University of Hawai'i at Mānoa, focusing on urban heat resilience. It is open to the public and registration is not necessary.

2. Vice Chair shared the following announcement:
 - a. The [Marine and Coastal Scientists as Artists](#) exhibit at The ARTS at Mark's Garage opens on Friday November 3, featuring 30 artists from 8 universities and colleges in Hawai'i.

11.(54:47) Adjournment

- The meeting was adjourned at 9:55 a.m. All four Commissioners left the meeting at adjournment.